

RHA



Railway Housing Association



Application for Tenancy

www.railwayha.co.uk

Are you applying for rental property?

Yes No

Are you applying to purchase a leasehold property?

Yes No

Are you applying for a transfer?

Yes No

Have you registered with Railway Housing Association before?

Yes No

If yes, please state your reference number (if known).

Do you have any cats or dogs?

Yes No

Dogs and cats are not allowed in some of our properties. Please see property list for details.

If any of your circumstances change, please notify us immediately as you will need to complete a new application form. We cannot offer you housing if we have incorrect address or telephone number.

This information will be used to check that the Association's Equality & Diversity policy is working, and help us to ensure that everyone is treated fairly.

White:

British

Irish

Other

Mixed:

White & Black Caribbean

White & Black Asian

White & Asian

Other

Asian or Asian British:

Indian

Pakistani

Bangladeshi

Other

Black or Black British:

Caribbean

African

Other

Chinese/other ethnic group:

Chinese

Other

Convictions

Do you or anyone you want to be re-housed with, have any current, unspent or pending criminal convictions (except motoring offences) OR are you subject to an anti-social behaviour order or civil injunction for anti-social behaviour?

Yes No

If you ticked YES, please give details:

Have you, or any other applicant, been convicted under the Sex Offenders Act 1997 and placed on the Sex Offenders register?

Yes No

If you have ticked YES, please give details:

Financial details

How much money do you / your partner take home each week, including benefits / tax credits, but NOT Housing Benefit?

Take Home Pay

You	Partner
£ <input type="text"/>	£ <input type="text"/>

Child Benefit

£ <input type="text"/>	£ <input type="text"/>
------------------------	------------------------

Occupational Pension

£ <input type="text"/>	£ <input type="text"/>
------------------------	------------------------

Other State Benefits

(Excluding Child Tax Credits, Housing Benefit, Council Tax Benefit)

£ <input type="text"/>	£ <input type="text"/>
------------------------	------------------------

Other Income

(Excluding from Other Investments)

£ <input type="text"/>	£ <input type="text"/>
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Do you or your partner have any savings or investments?

Yes No

If you ticked YES, please tell us how much:

£

Do you own any property?

Yes No

If yes please enter approximate market value:

£

Is your home currently on the market?

Yes No

Do you have a loan or mortgage on any properties?

Yes No

If you ticked YES, how much do you have left to pay?

How much is your mortgage payment each month?

£

Do you have any equity in your property?

Yes No

If YES, please state the amount of total equity you have:

£

If you rent your home, how much do you pay each week?

£

Are you in financial difficulties?

Yes No

About where you live now

What type of property are you living in?

- House Bungalow Flat Bedsit Studio flat Maisonette
 Caravan Hostel Hotel Hospital or Nursing Home Sleeping Rough
 Prison Other

How long have you lived at this property? Years

Previous addresses

Please provide details of where you and your partner have lived in last 5 years.

Continue on a separate sheet if necessary.

Address:	Dates (from-to):	Name & address of Landlord:	Why did you leave there?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you ever been evicted or refused accommodation?

Yes No

If you ticked YES, please tell us why and when:

Do you have any outstanding debts with your previous or current landlords?

Yes No

If you ticked YES, please tell us the total amount owed when you left?

£

If you ticked YES, please tell us how much you owe now?

£

If you ticked YES, please tell us arrangements in place to clear the arrears.

£

Who do you owe it to?

Landlord's Name and address:

What is your current living situation? (Please tick one box only)

Housing association resident

Local authority / council tenant

Tenant with private landlord

Living with family

Living with friends

Lodger or house share

Homeowner or buying your home

Mobile home or caravan

Any temporary accommodation

Tied home or your home comes with the job

No fixed abode

Other – please describe

If you are a tenant who is your landlord?

Name:

Address:

Tel No:

Which floor is your property on? (write 0 for house or bungalow)

Does your property have use of a lift or stairlift? Yes No

How many bedrooms are in your property? 0 1 2 3 4 5+

Homeless / Potentially homeless

Tick ONE box only in this section:

Are you expecting to have to leave your home in the near future (within 56 days)? Yes No

Please give a reason (evidence will be required).

Have you received notice from your current Landlord (please enclose a copy with your application) Yes No

Have you been issued with a Court Order (enclose a copy of the court order)? Yes No

Refused statutory homeless on grounds of non-priority / No local connection? Yes No

Are you being asked to leave your accommodation by family/friends? (enclose a letter from them with your application) Yes No

Are you in tied accommodation and have a letter from your employer? Yes No

Are you currently in hospital and unable to return home? Yes No

Has your relationship broken down with no right to remain in your home? Yes No

Are you in B&B or accommodation run by an agency? Yes No

Are you of no fixed abode? Yes No

Overcrowding *Tick ONE box only in this section:*

Bedroom information:

Do you need one additional bedroom? Yes No

Do you need two or more additional bedrooms? Yes No

Under- occupation *Tick ONE box only in this section:*

Do you have an unoccupied bedroom (under-occupied)? Yes No

Do you have two or more unoccupied bedrooms (under-occupied)? Yes No

Disrepair

Has your current home been classed as being under disrepair by Environmental Health? Yes No

Please give details:

Existing housing conditions

Do you live in a property with:-

A hot water supply? Yes No

Electricity supply? Yes No

A bath or shower? Yes No

Central heating? Yes No

A separate kitchen? Yes No

An inside toilet? Yes No

Do you share any of the following with non-family members: -

Toilet? Yes No

Bath or shower? Yes No

Kitchen? Yes No

Families living apart

Are any family members currently living apart from you due to your housing circumstances? Yes No

Medical details *Tick ONE box only*

Do you have a medical condition that affects your current housing needs? Yes No

Are you unable to climb stairs and have medical support / Social Services recommendation / or in a wheelchair? Yes No

Do you find stairs difficult due to a to medical condition? Yes No

Have you minor health problems and have difficulty managing your home? Yes No

Has your current property been adapted to alleviate some medical need (ie: level access shower, stair-lift)? Yes No

Do you have a mental health co-ordinator? Yes No

Please state their contact name and address and contact phone no:

Are you registered disabled? Yes No

Medical details *Tick ONE box only*

Are you registered blind?

Yes No

Are you deaf or do you have partial hearing difficulties?

Yes No

Please tell us about you or your household's health problems and how they make your life difficult where you live now. (Use another sheet of paper if you need to).

Have you had an Occupational Therapist reported completed?

Yes No

If yes, please state the date of your visit and attach the report to this application form.

Date Report is attached

Do you use a wheelchair?

Yes No

Should your medical conditions or needs change in the future, please contact us to update your application.

Social needs *Tick ONE box only:*

Do you need:

To be nearer to family for support?

Yes No

Name & Address:

Support Facilities?

Yes No

To be nearer community groups or services?

Yes No

Have you recently lost a relative?

Yes No

Accommodation in order to secure employment?

Yes No

Are you in financial hardship?

Yes No

Have you been approved to adopt or foster? (Please provide evidence of approval)

Yes No

Harassment / Domestic violence Tick ONE box only:

Are you suffering harassment / racial harassment and have attached third party proof from either Police, Local Authority or Solicitor.

Yes No

Do you feel vulnerable in your accommodation due to high levels of vandalism or burglaries in the area?

Yes No

Are you suffering any form of domestic violence?

Yes No

Give details of any support you are receiving.

General information

Are you related to any member of the Association's staff or Board?

Yes No

If yes, please give details:

Are you a member of the Railway Housing Benefit Fund?

Yes No

If you have someone acting on your behalf or that you would like to be present when we visit you, e.g. next of kin, carer, support worker please provide their details.

Name and address:

Telephone number:

Relationship to applicant:

It would be helpful to know how you heard about the Association.

Advert in local newspaper Advert in other publication Personal recommendation

The Council Family / Friends Yellow Pages Internet

Other, please state:

Please provide any extra information you feel is relevant to your application:

A large empty rectangular box with a thin purple border, intended for providing extra information relevant to the application.

Declaration

I authorise Railway Housing Association to obtain any other relevant information in relation to this application from any previous landlord and other agencies such as the Council, Police, Probation, Social Services and Health Authorities. This may include information about previous tenancies or criminal convictions.

I confirm that the information given on this form is true and includes all the relevant information about my housing circumstances. I will inform the Association of any changes in circumstances before any offer of accommodation is made.

Signature of Applicant:

Date:

Please return your completed form to

Railway Housing Association, Bank Top House, Garbutt Square, Neasham Road, Darlington. DL1 4DR

Telephone: 01325 482125

Email: housing@railwayha.co.uk

Registered Social Landlord: A1855 Registered Charity: 216825

DARLINGTON, DURHAM, TEESSIDE	
BARNARD CASTLE	Harmire Road
BISHOP AUCKLAND	Escombe Road
DARLINGTON	Andrews House
	Auckland Avenue
	Auckland Oval
	Bank Top Mews
	Bourne Avenue
	Brinkburn Road
	Engine House Lane
	Geneva Drive
	Harris Street
	Meadowfield Road
	Middleham Road
	Neasham Road
	Poplar Grove
	Tempest Anderson House
	The Sidings
	West Auckland Road
	Yellowley Court
FERRYHILL	Foundry Street
	Mainsforth Road
GUISEBOROUGH	Pine Road
HARTLEPOOL	Earl Street
	Elmwood Road
	Ryehill Gardens
	Topping Close
MIDDLESBROUGH	Connaught Court
	Eastgate Road
REDCAR	Lilac Grove
	Mallard Court
ROMANBY	The Green
SEATON CAREW	Lawson Road
	Queen Street
SHILDON	Central Parade
	Plevna Mews
	Queen Street

	Redworth Road
SPENNYMOOR	Hillingdon Close
	Hillingdon House
STOCKTON ON TEES	Crook Street
	Hackworth Court
THORNABY	Cambridge Road
	Lanehouse Road
	Thorn tree Road

HEREFORD	
HEREFORD	Great Western Court - Canonmoor Street

LEASEHOLD (FOR SALE)	
HEXHAM	STEPHENSON HOUSE
HORSFORTH	GRESLEY HOUSE & STANIER HOUSE
LEEDS	
HULL	ERNEST HILL COURT
SOUTH SHIELDS	ST GREGORY'S COURT

YORKSHIRE	
DONCASTER	Patrick Stirling Court
	The Woodlands
KNARESBOROUGH	Stevenson Place
LEEDS	Clayden House
	Farm Road
	Kirkstall Lane
	Park Parade
	Sussex Avenue
MALTON	Parliament Street
SCARBOROUGH	Valley Road
SELBY	Westbourne Road
SOUTH MILFORD	Common Lane
YORK	Ashton House
	Granger Avenue
	Groves Court
	Martin Cheeseman Court
	Murrugh Wilson Place
	Olympian Court
	Priory Court
	Robinson Drive
	Rowntree Avenue
	Severn Green
	Snowdon Close
	Springfield Court
	Tang Hall Lane
	Viking Road
	Woodlea Avenue

PLEASE TICK DESIRED AREAS

NORTH	
ALNWICK	NER Cottage Homes
BENTON	Lyndhurst Road
BERWICK UPON TWEED	Prince Edward Road
BLAYDON	Derwent Way
BLYTH	Newlands Road
CARLISLE-GREAT CORBY	NER Cottage Homes
CASTLE MORPETH	Station Approach
	North Eastern Way (North Eastern Court)
DUNSTON	
FOREST HALL	Mead Crescent
HEXHAM	Allen Drive
	Stephenson House
LOW FELL	Breckonbeds Road
NEWCASTLE	Cowans House
	Davidson Cottages
	Haddricks Mill Road
	Wedgewood Cottages
SOUTH TYNESIDE	Ernest Mackley House
	Newton Grove
	Wenlock Road
SUNDERLAND	Toward Road
	Victory Street
TYNEMOUTH	Mariners Lane

HULL & EAST RIDING	
COTTINGHAM	Snuff Mill Lane
	Southwood Avenue
DRIFFIELD	Kirby House
	Wansford Road
HULL	Alliance Avenue
	Ella Street
	Forster House - Chanterlands Avenue
	Orchard Road
	Paterson House - Chanterlands Avenue
	Stephenson Court - Chanterlands Avenue
	The Roundway
	Warneford Gardens
MARKET WEIGHTON	Station Road
SWANLAND	Swan House
	Newton Thorpe Close
WILLERBY	Kingston Road

What type of accommodation do you require:

- Ground Floor Flat
 First Floor Flat
 Second Floor Flat
 Bungalow
 House

How many bedrooms do you require:

- 1
 2
 3
 4

Railway Housing Association

Bank Top House, Garbutt Square,
Neasham Road,

Darlington DL1 4DR

Tel: 01325 482125 Fax: 01325 384641

Freephone: 0800 0287428

Web: www.railwayha.co.uk

Please select the areas of your choice from this list, and return it with your completed form; referring to our property list for details of our age criteria and pet policy.

To ensure that we receive your completed application form you will need to have these weighed at a post office prior to posting.

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MEMBER OF THE HOUSING OMBUDSMAN SERVICE

